

# FIRST NOTICE OF CLAIM

Send to:

Az Foundation for Medical Care

P.O. Box 2909

Phoenix, AZ 85062-2902

PART 1: Employee Information			
Employee Name (Last and First)	Employee Date of Birt	h Employee Social Security Number	Employee Telephone Number
Employee Address Number Street		City	State Zip
PART 2: Patient Information			
Patient's Name	Patient's Date of Birth	Patient's Social Security Numb	per
	/ /		
IS PATIENT   EMPLOYEE   CHILD   SPOUSE	□ OTHER Specify		
If claim is for dependent child age 19 or over indicate  ☐ STUDENT Give name and ☐ HANDICAPPED location of school			□ part time □ full time
PART 3: Description of Claim			
Nature of Illness or Injury  Occup or Inju □ YE	ıry? occur	n is due to an accident state wher red.	n, where and how accident
Have you been treated for this Illness or Injury in the last 12 r ☐ YES ☐ NO	months? If yes, state th	e name and address of the attendi	ng physician.
PART 4: Other Group Health Insurance			
Is patient eligible for Medicare Benefits? ☐ YES ☐	NO If yes, enter the da	te of eligibility	
Are other family  Members employed? If yes, indicate  YES NO  Social Security Num  Numbers employed?	nber	Name and address of employ	rer
Name, relationship			
Is patient covered under another group health insurance plan  ☐ YES ☐ NO  If yes, indicate through plan of	? Name and a	ddress of other benefit carrier	Policy number
☐ SELF ☐ DEPENDENT ☐ SPOUSE ☐ OTHER Specify			
PART 5: Complete for all claims			
I hereby certify that the above statements are complete and a any overpayment which is in excess of the amounts payable  Any person who knowingly and with the int statement of claim containing any false, incomplete and a statement of claim containing any false.	under the benefit plan ad ent to injure, defraud,	ministered by The TPA. Inc. or deceive any insurance com	pany, files a
Employee Signature			Date -
PART 6: Claim Authorization			

AUTHORIZATION TO PAY BENEFITS TO PHYSICIAN I authorize payment directly to the Physician of the Surgical and/or Medical Benefits, if any, otherwise payable to me for the services submitted but not to exceed the reasonable and customary charge for those	Signed (Employee)	
services.		Date
AUTHORIZATION TO RELEASE INFORMATION: I hereby authorize the Physician to release any information acquired in the course of my examination or treatment.	Signed (Patient or Parent if Minor)	

\_\_\_\_\_

### WHEN TO FILE A CLAIM

- 1. A new claim is being submitted for a different family member.
- 2. A new claim is being submitted for a completely different illness or injury.
- 3. Any health claim form is acceptable.

#### HOW TO FILE A CLAIM

- 1. Complete the applicable items on the reverse side.
- 2. Promptly mail this form with any itemized bills to **Arizona Foundation** for repricing.
- 3. If you receive additional bills in connection with this claim after you have mailed this form DO NOT COMPLETE ANOTHER FORM. Identify bills by adding the following:

Employer's Name Employee Name and Social Security Number Patient Name

## MAIL THE BILLS TO:

Arizona Foundation for Medical Care P.O. Box 2909 Phoenix, AZ 85062-2902

All bills for items listed below must show:

DOCTORS - Type of Treatment and Diagnosis
REGISTERED NURSES - Hours worked
ANESTHESIA - Anesthesia time
X-RAY & LABORATORY TIME - Type of services rendered

# WE ENCOURAGE ELECTRONIC CLAIM SUBMISSION